

## MERIT PROMOTION ANNOUNCEMENT

DEPARTMENTS OF THE ARMY AND AIR FORCE  
OFFICE OF THE ADJUTANT GENERAL  
NORTH CAROLINA NATIONAL GUARD  
HUMAN RESOURCES OFFICE  
4105 REEDY CREEK ROAD  
RALEIGH, NORTH CAROLINA 27607-6410

ANNOUNCEMENT #: ARNGT 06-110

OPENING DATE: 14 April 2006

CLOSING DATE: 1 May 2006

ANTICIPATED FILL DATE: 28 May 06

### POSITION TITLE AND NUMBER

Logistics Management Specialist (Temp Prom)  
PDCN # 70239000, MD # 1221-601V

### UNIT/ACTIVITY AND DUTY LOCATION

CSSAMO, NCARNG, Raleigh, North Carolina

### GRADE AND SALARY (Includes Locality Pay 15.57%)

GS-0346-11 \$53,381.00 - \$69,399.00 per annum

### EMPLOYMENT STATUS

Excepted Service

**WHO CAN APPLY:** The area of consideration for this announcement is the NCARNG Technicians Only. Applications will only be accepted from current Excepted employees of the North Carolina National Guard.

**HOW TO APPLY:** Interested applicants may apply by submitting an Application for Federal Employment (Standard Form 171), Optional Application for Federal Employment (Optional Form 612), resume or any other form of application. It is required that the Knowledge, Skills and Abilities (KSA) listed below be addressed and attached to the application. The application and KSA Statement should be mailed to the North Carolina National Guard, ATTN: JFHQ-NC-HRO, 4105 Reedy Creek Road, Raleigh, NC 27607-6410. It must be received not later than the closing date or if mailed postmarked by the closing date. **NOTE: Information that must be provided when applying for a technician position is as follows: announcement number; name; address; telephone number; social security number, date of birth; citizenship; education; work experience; and other job-related qualifications. For more information, call 1-800-621-4136 ext 6172/6431. Faxed or E-mailed copies will not be accepted.**

**QUALIFICATION REQUIREMENT:** Must have 36 months specialized experience which demonstrates that the applicant has acquired the below listed KSA's. Education may be substituted for experience when applicable and the appropriate transcripts are submitted with application. In-service placement actions will be considered when applicable.

### KNOWLEDGE, SKILLS ABILITIES (KSA'S)

Below are listed the KSA's for this position. Applicants must address each KSA individually in paragraph format by explaining any civilian and military work experience (with dates) that provided that KSA. It is required that this statement be attached to the application. **FAILURE TO DO SO WILL RESULT IN THE APPLICANT NOT BEING CONSIDERED FOR THIS POSITION.** For more information or assistance, call 1-800-621-4136 ext. 6172/6431.

1. Knowledge of logistics systems, principles, concepts and methodologies of program management with the ability to perform analytical assignments involving issues with program management and automated systems support.
2. Knowledge of the design and operational characteristics of a myriad of logistics STAMISs and their use/relationship to operations and management of logistics programs within the supported units/activities.
3. Knowledge of ARNG mission, objectives, terminology and management practices sufficient to recognize probable areas of interaction and overlap between proposed applications and existing systems.
4. Knowledge of State ARNG organizational structure and mission requirements in order to establish appropriate support programs and support efforts to minimize operational disruptions to automated logistics systems and to ensure effective fielding of new hardware and/or software systems.
5. Knowledge and ability to monitor various automated logistics systems to determine their efficiency in meeting established information requirements, recommend changes and/or assist units/activities in recommending changes.
6. Knowledge and ability to implement automated systems changes effectively ensuring SCP/ICPs are applied in proper order.
7. Knowledge and ability to evaluate problems with new and modified systems, including the logical flow, input errors, interconnections among data fields and program elements within a flow of related programs and resolve or recommend resolution to both logistics and other computer specialists.

**CONDITIONS OF EMPLOYMENT:** 1. Occupants of this position must maintain continuous military membership in the North Carolina Army National Guard (NCARNG). NCARNG status (military grade, MTOE or TDA assignment, MOS/SSL, military unit) and experience must be entered on the application. The recommended applicant will not be approved for appointment until they occupy a compatible MOS in the NCARNG shown under Military Assignment below. 2. The applicant selected for this position will be required to participate in the Direct Deposit/Electronic Fund Transfer Program.

**SECURITY CLEARANCE:** Must have or be able to obtain a security clearance at the Secret level.

**MILITARY ASSIGNMENT:** Assignment to a compatible Officer or Warrant Officer position in the unit of employment is mandatory. (Q: 91B, 92A, 88, 15D, 90A, WO: 151A, 915A, 915E, 920A, and 920 A/B)

**EVALUATION FACTORS USED:** Personal interviews, review of application and the KSA Statement.

**PRINCIPAL DUTIES AND RESPONSIBILITIES:** This position is located in the Army National Guard, HQ STARC, Director of Logistics (DOL) Combat Service Support Automation Management Office (CSSAMO). Provides automated logistics Standard Army Management Information System (STAMIS) support to all State activities and organizations. Performs a wide range of specialized methods and techniques for planning, analyzing, and identifying problems; and developing and implementing resolutions in the organization, administrative, and systemic programs. Serves as a primary point of contact (POC) for all matters pertaining to the fielding and operation of STAMIS CSS automated systems. Utilizes an extensive knowledge of logistics programs/operations and a clear understanding of automated systems to manage projects and programs for systems integration of CSS automation. Identifies funding requirements to support CSSAMO operations, justifies and submits budget requirements for State operating budget, and executes funds received. Develops/implements programs to ensure software/interim change packages (SCP/ICP) are applied in proper order. Coordinates and communicates with Department of the Army (DA) and National Guard Bureau (NGB) regarding CSS operations and automated systems support. Assists functional users in automated CSS systems management and operation. Resolves issues and problems concerning the effectiveness and efficiency of logistic STAMIS administrative and systemic work operations. Utilizes his/her knowledge of logistics management principles, policies, and procedures to implement, establish and execute operational plans and policies for the logistics STAMIS system. Conducts staff studies on a variety of subjects including comments and recommendations regarding regulations, directives and orders. Analyzes directives and regulations emanating from higher authority to determine the effect on operations, and devises methods and/or procedures for implementation. Coordinates deficiencies and/or discrepancies with those concerned and arrives at an acceptable solution to eliminate recurrence of unfavorable conditions. Coordinates and ensures compliance with policy, plans, programs, procedures and objectives established. Examines actions required and ensures that such actions are accomplished. Conducts continuous studies of operations to determine improvements in systems, procedures, and work methods to develop a more effective and economical operation. Performs and participates with superiors in operational planning and devising, or modifying the organizational structure, for the most effective accomplishment of the mission. Maintains a comprehensive and current knowledge of all State CSS automation projects functions and activities in order to make well-calculated decisions. Provides direction and guidance to supported units/activities in the development and submission of automated systems problem reports and/or change proposals. Establishes procedures for and oversees the receipt, review, consolidation, and accounting of system problem reports and engineer change proposals (ECPs) submitted from other CSSAMO personnel and/or supported units/activities to ensure subsequent distribution to NGB. Develops such problem reports and ECPs as appropriate. Develops and establishes programs for administering the receipt, review, validation, distribution, and implementation of all CSS software received in the State, ensuring proper installation, testing and evaluation. Establishes and ensures proper maintenance of a CSS resource library and the retrieval and disposal of CSS software. Analyzes requirements, establishes programs/procedures ensuring effective coordination on CSS automation hardware systems and peripherals pertaining to the receipt, distribution, installation, and replacement of systems. Oversees or performs proper installation, testing and evaluation of CSS systems hardware. Identifies maintenance requirements and coordinates/ initiates corrective action. As appropriate, establishes a State CSS automation hardware float program and oversees the management of same ensuring accountability of exchanges. Provides user-level assistance on supply/CSS operations and automated systems utilization. As appropriate, establishes, develops or oversees the coordination and administering of training programs for new and established CSS automated systems. Develops and/or coordinates the development and presentation of specialized training. Conducts training as required. Assists units/activities with CSS automation continuity of operations plan (COOP), development and execution. Monitors the state automated CSS system network. Participates in fault isolation, problem resolution, and performance reporting or coordinates with appropriate official for resolution. Coordinates with DOIM on identifying, developing, establishing and maintaining CSS systems interfaces with and/or CSS utilization of the Reserve Component Automation System (RCAS) as appropriate. As required, performs quasi-supervisory duties and responsibilities of the office. Plans overall work operations, sets priorities, and establishes objectives for the mission of the office. Oversees lower-graded subordinates as required. Performs other duties as assigned.

**INSTRUCTIONS TO COMMANDERS/SUPERVISORS:** This position vacancy announcement will be given the broadest possible dissemination. A copy of this announcement will be posted to your unit/activity bulletin board.

**ADDITIONAL INSTRUCTIONS:** 1. Applicants are requested to identify, on a separate sheet of paper, their race and national origin from one of the following categories; Male or Female; American Indian or Alaskan native; Asian or Pacific islander; Black, not of Hispanic origin; Hispanic; White, not of Hispanic origin. Submission of this information is voluntary and will be used in support of the NCNG Equal Employment and Affirmative Action Programs. 2. A permanent change of station (PCS) will not be authorized for the individual selected for this position unless agreed upon in advance by HRO and a PCS order is prepared prior to effective date 3. Participants in the Selected Reserve Incentive Program will be administered as prescribed by NGB Pamphlet 600-15. 4. Males born on or after 1 January 1960 must be registered with the selective service in order to be considered for federal employment. 5. This position to be as a temporary promotion. If the individual selected in temporarily promoted he or she will return to their previous position upon termination of the temporary promotion. 6. Selected individual may be non-competitively converted to a permanent status if this position permanently funded.

**INFORMATION SUBMITTED WILL BE USED ONLY IN ACCORDANCE WITH THE PRIVACY ACT OF 1974**

**DISTRIBUTION:** A, B, C-2, G-25, H-3, J-3, K-3, M, N-12, P-9, Q, W-2, Y-2, R: HRO-1, AGAV-1, AGCS-3, DCSANG-1, DCSLOG/G4-4, DCSOI-3, DCSPER-3, FMCB-2, IG-1, SCSM-1, SRAA-1, VCSOP-1